

## **Survivors Fund (SURF)**

### **The report of the trustees**

**For the year ended 31 December 2010**

#### **Introduction**

The trustees present their annual report and accounts for the year ended 31st December 2010. The board of trustees are satisfied with the performance of the charity during the year and the position at 31st December 2010 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

#### **Name, registered office and constitution of the charity**

The full name of the charity is Survivors Fund. The charity is also know by the name of SURF.

#### **Reference and administrative details**

Date of Incorporation:	30 <sup>th</sup> July 1997
Registered company number	03411565
Registered charity number	1065705
Registered office	12 Rickett Street West Brompton London SW6 1RU
Trustees	Liliane Umubyeyi Nick Joseph Appolinaire Kageruka (Joined on 11 <sup>th</sup> Sept 2010) David Lumley Richard Blewitt (Resigned on 12 <sup>th</sup> June 2010) Lola Gostelow Neill Quinton Sarah Westcott (Resigned on 12 <sup>th</sup> June 2010) Jeanette Kagabo Jean Louis Mazimpaka Mark Pallis Sam Hunt Jeff Hunt
Company Secretary	Jeff Hunt
Chief Executive	David Russell (from 1 January 2009)
Founder	Mary Kayitesi Blewitt OBE
Bankers	Adam & Company 22 King Street London SW1Y 6QY
Auditors	Prestons & Jacksons Partnership LLP 364-368 Cranbrook Road Ilford IG2 6HY

## **Objectives and Activities of the Charity**

### **Public benefit that is provided by the charity**

#### **The Year in Review**

The year 2010 has been a pivotal year for Survivors Fund (SURF). We started the year facing a number of challenges, particularly financial pressures resulting from the difficult economic climate, but we finished strongly having developed a number of new and innovative projects in Rwanda. Our team has had to be creative, developing high-impact approaches to meet the many needs of survivors in Rwanda with only limited resources.

Of particular note is the Education into Employment programme, which in only one year has become a flagship project for SURF. What is most remarkable is the programme has been delivered on such a small budget.

As positive, is the development of our new HIV+ Survivors Integration Project funded by a grant from Comic Relief, which is establishing sustainable income-generating activities for members of AVEGA (Association of Widows of the Genocide) and Solace Ministries (Christian Survivor's Association).

There are individual success stories as well: survivors who have overcome the greatest obstacles to rebuild their lives. Their strength is astounding. They have helped not only themselves to a better life, but those less fortunate than themselves as well.

At the end of last year, one such survivor, Odette Kayirere, now Executive Secretary of AVEGA Agahozo, the Association of Widows of the Genocide, was awarded the Guardian International Development Achievement Award for her work supporting thousands of widows and orphans in the country's Eastern Province, an award for which SURF nominated her.

Odette is now working to open a new office to reach the 8,500 widows in membership of AVEGA in the Southern Region of Rwanda still requiring support. As many widows are now elderly and increasingly housebound, without the families that traditionally would support them, the need for AVEGA's help is ever-more critical. Enabling AVEGA to undertake this critical and time-sensitive work, is our priority for the year ahead.

At the start of 2010 we were in a difficult position, with a critical need to sustain our programmes, but with a downturn in funding and the natural end of a number of large grants. However, through the consolidated effort of our staff, partners and trustees we were awarded a number of multi-year grants which have secured our future at least in the medium-term.

However, it raises questions as to how we will sustain ourselves as an organisation in future. These will be issues that we will be addressing as part of our strategic review in 2011 as we develop a new three-year strategic plan: What will SURF's role be in the coming years? How will the organisation be structured? What will our relationship be with our partner organisations? Which areas of our current work will we prioritise? The purpose of this report though is to record the year's events, to explain what we've learned from them, and to give a clear picture of what we are planning for the future. It also provides details on how Survivors Fund (SURF) is run.

Liliane Umubyeyi & Nick Joseph  
Co-Chairs of Survivors Fund (SURF)

## **Successes**

- Secured a new grant of £523,486 from Comic Relief for a new two year programme to support HIV+ women survivors in membership of AVEGA and Solace Ministries;
- Secured a new three-year grant of £240,000 from the Sigrid Rausing Trust to extend our support to women survivors affected by gender-based violence with AVEGA and IBUKA;
- Established the Education into Employment programme in partnership with AERG to support young survivors at university to secure employment on graduation, which includes Rwanda's first national mentoring programme and career development newsletter;
- The formal launch of the SURF Fellowship recognising the 61 young survivors that SURF has supported who have graduated from university and the 84 young survivors who SURF is currently supporting through university, made possible largely by the Good Gifts Catalogue;
- The launch of a new project to introduce donkeys to Rwanda and an accompanying training programme for women survivors, funded by the Good Gifts Catalogue;
- Developed the AVEGA health centre at Ntarama as a model of best practice and extending its facilities with funding from Inspire!africa and Network 4 Africa;
- Extended the Foundation Rwanda programme to deliver wraparound support to 500 children born of rape to women survivors through school;
- Launched in partnership with Indego Africa and Foundation Rwanda a new income-generating activity for women survivors, now established as the Abasangiye Cooperative, through new funding from the Alan and Babette Sainsbury Charitable Trust;
- Organised the logistics in Rwanda for Project Umubano, the two-week international social action programme for 70 UK Conservative Party members, and coordinated a ten-person team to develop and deliver a capacity building workshop for all our partner organisations;
- Supported and advised on commemoration events to mark the anniversary of the genocide in London, Birmingham, Newcastle and Liverpool with funding from Awards for All;
- Developed and delivered a new Oral History project, training and equipping students from UK schools to film interviews with UK-based survivors, funded by the Heritage Lottery Fund Young Roots programme;
- Increased our annual income by 25% in such a challenging financial climate.

## **Challenges**

- Many widows of the genocide are now ageing, and as many lost their entire families in the genocide, they have no support. The burden on AVEGA, in which many of the widows have membership, is growing each year as the organisation is already operating at capacity. It vitally requires further funding to extend its reach – particularly in the Southern and Northern Regions of Rwanda where it currently does not have offices;
- The number of young survivors with no access to tertiary education (university or vocational training) continues to increase each year, as the funding available for scholarships from FARG is limited and the cost of tuition rises. Last year only 1,600 of the 11,500 young survivors that applied for support received funding, and the chance of employment for them is slim in an increasingly competitive employment market;

- We have yet to reach an agreement on the future use of the centre in Kamonyi, which was originally constructed as a research and documentation centre. The building was used as the SURF office until June 2010, when we moved the office back to Kigali in order to save on transport costs. Our priority for the year ahead is to ensure that the building is operational.

### **Summary of the Year**

*Here we describe our work in the year ending 31 December 2010, highlighting our strengths and weaknesses, and looking forward to the work that we plan to undertake in 2011. Progress is assessed against our goals as stated in the SURF Strategic Plan.*

### **We will secure the rights of survivors to justice and protection**

IBUKA documented less killing of survivors in Rwanda, in 2010, than in any previous year on record. This is due to the end of gacaca (village based genocide trials) in June. Though the process has now concluded, many survivors still have not seen justice delivered, and as such SURF's work to support survivors is still pressing.

### ***Compensation***

Last year we began working closely with Redress, a UK-based legal rights organisation. This is on a new project to assess the potential for securing compensation for survivors internationally and in Rwanda, which has been led by Juergen Schurr. This work has been assisted on a pro bono basis by the global law firm, White & Case, to which we are indebted to Stefan Mrozinski and Zelda Hunter.

There are a number of ongoing civil cases being brought by survivors and supported by Redress in courts across Europe: Belgium, France, Germany, and the Netherlands. SURF is providing support for survivors to bring such cases in Rwanda through our partner organisations. This is funded by our grant from the Sigrid Rausing Trust, and is in partnership with the Rwanda Human Rights Commission.

### ***Government Assistance Fund for Survivors (FARG)***

With Redress, we are researching whether it is viable to reopen the debate on a compensation law for survivors in Rwanda; a bill of which was first drafted in 2001 but never enacted. Also, recognising the vital role of FARG (Government of Rwanda Assistance Fund for Survivors) in contributing to restorative justice for survivors, we are developing a plan to ensure that our partner organisations are better represented in the management, monitoring, and evaluation of the disbursement of funds – the continuation of which will be vital to vulnerable survivors in future years.

### **We will advocate nationally and internationally for the rights of survivors**

The importance of advocacy was recognised at the inaugural meeting of our Forum of Partners in March, which brings together all the survivor's organisations working with SURF in Rwanda. The partners called on SURF to advocate for the rights of survivors in four areas: education, employment, shelter and healthcare.

### ***Right to education***

SURF advocated successfully for FARG to take on more young survivors to its university scholarship programme, and nine SURF students were accepted to receive tuition funding – enabling us to support more students who took their place on the SURF scholarship scheme. SURF supported a record number of 86 young survivors through university in 2010 – with support that ranges from funding for tuition (on average around £650 a year) to comprehensive support, including funding for transport, accommodation, scholastic materials and hardship (which amounts to £1,500 a year).

Twenty-one students on the programme graduated last year, and an event was organised at the SURF office in Kigali to mark the occasion.

### ***Right to employment***

A great achievement of last year was the establishment of the Education into Employment programme, which provides support to young survivors at university to secure a job on graduation. The programme is a model of best practice in how SURF develops new projects. In partnership with AERG (Student Survivor's Association) we have launched a series of initiatives which have quickly become, or are becoming, sustainable and self-sufficient.

English language training offered to students is being developed into a revenue-generating school to be run by AERG. Computer centres, set up now at four universities, provide access to IT literacy training and revenue too. The plan for the year ahead is to extend access to the programme for more students. The work has been led by Maia Gedde and Albert Gasake, with the support of Catherine Russell.

### ***Right to shelter***

Through a wedding gift from Sammy and Natalie Kattan, four houses for households of survivors were completed in Kamonyi. An audit is ongoing to ensure that all 400+ houses that SURF has constructed over the years for survivors are registered in the names of individual survivors, so that they have ownership of the properties. SURF is hoping to raise additional funding over the year ahead, for the rehabilitation of houses that have fallen into disrepair, which is a particular priority for women survivors in the Western Region.

### ***Right to healthcare***

SURF has supported Solace Ministries and AVEGA in advocating for healthcare for survivors, in particular negotiating with the Ministry of Health and The Global Fund to ensure that adequate support will be extended to the three health clinics established as part of the Care and Treatment Project for HIV+ Women Survivors to continue to deliver high-quality care.

### **We will reach more vulnerable widows and orphans and increase their standard of living**

#### ***Income-generating activities***

Through the new grant from Comic Relief, we are developing a new programme with AVEGA and Solace Ministries for HIV+ women survivors and their dependents, many of which are genocide orphans, to increase their standard of living through income-generating activities.

The programme recognises that survivors need sustained support in order to develop a livelihood, and that the capacity of the partner organisations to provide such support is limited due to the number and remoteness of their beneficiaries. As such, we are training a cohort of young survivors from AERG as interns to assist the partner organisations to undertake outreach work to survivors; which in turn is providing the cohort with valuable work experience. This programme will be rolled-out in 2011.

#### ***Good Gifts***

Through funding from the Good Gifts Catalogue, an initiative of the Charities Advisory Trust, we have extended our support to thousands of widows and orphans that are beneficiaries of our ongoing livestock and livelihoods programme. This enables SURF to distribute an array of valuable gifts. For many survivors the animals – which include chickens, goats, pigs, and cows – are a vital source of food and income. As well, the animals provide manure which helps to bolster the yield of crops.

Such livestock provide more than just income and food for survivors, but also company for isolated older survivors. This is proving to be increasingly important for housebound ageing widows who do not have a family. They look on the cows, chickens and goats – and as of this year, donkeys – as surrogate children. The impact of the project then extends beyond the material benefits of the animals, to the psychological benefits that it delivers for survivors.

### ***Donkeys***

Funding from Good Gifts enabled us to launch a new rural women's empowerment project with donkeys. Donkeys are not native to Rwanda, but following yearlong research, we identified a breed from Northern Uganda which we imported to the Eastern Region. Training has been delivered in partnership with CREDI, and the impact has already been significant, as the donkeys help alleviate the burden of transporting water, firewood, food and goods, from women and children. This has freed up their time to attend school and work. We plan another transport of donkeys in 2011, extending the project to another region.

### **We will deliver greater access to essential services for survivors**

#### ***Care and Treatment Project***

The Care and Treatment Project (CTP) for HIV+ survivors of the genocide, funded by the UK Department for International Development (DFID), formally ended in March. The project that SURF advocated and set up will have a legacy beyond the end of funding. The three health clinics established at AVEGA Central Region, AVEGA Eastern Region and Solace Ministries have all now been integrated into the public health system and continue to provide holistic antiretroviral treatment to the 2,280 HIV+ survivors, and their dependents.

#### ***Comic Relief***

In partnership with AVEGA and Solace Ministries, SURF developed a proposal which has been funded by Comic Relief to build on the success of CTP. The HIV+ Survivors Integration Project (SIP) was launched in October and will ensure the successful integration into the public health system of 1,375 HIV+ women survivors. SIP will also extend access to income-generating activities for 1,626 HIV+ women survivors, and sustain educational support to over 3,000 of their dependents.

Our challenge ahead is to ensure that both AVEGA and Solace Ministries have the capacity to independently raise funding and sustain support to their members beyond the project duration. We have two years to achieve this aim, and to do so we are focusing now on strengthening their systems and advocacy.

#### ***Ntarama Health Centre***

The AVEGA Health Centre in Ntarama was extended last year, and there is now a new laboratory wing adjoining the original health clinic; as well as a new health education centre. The hospitalisation ward was furnished and equipped with funding from Inspire!africa, and the clinic served a record number of 13,000 patients through the ongoing support of Network 4 Africa and the Tinsley Foundation which funded the salaries of the staff. The clinic dispensary is beginning to generate revenue, which is being put into a reserve ahead of the planned transition of the clinic to the Ministry of Health in 2012.

#### ***Foundation Rwanda***

In a partnership with the US-based non-profit organisation, Foundation Rwanda, SURF delivered educational support to 500 children born of women survivors raped during the genocide. The plan is to expand the programme to support over 1,000 children by next year. The programme is critical as

many of the children would otherwise have no access to school. In partnership with Dr Carl Auerbach and Denise Sandole of Yeshiva University, SURF and Foundation Rwanda are now developing a psychosocial programme which will empower the women to address the issues that arise as a result of their situation and relationship with their children.

### **We will build a solid institutional base for the work of SURF and its partners**

#### ***Project Umubano***

A ten person team from the UK Conservative Party worked with SURF on a two week programme in July to develop a capacity building workshop for our partner organisations. The workshop was held over two days and focused on training the partners in three areas: fundraising, communications and monitoring and evaluation. The team also developed a leadership and communications handbook which all participating organisations received.

Project Umubano is extending its work this year by delivering a practicum in which the partner organisations will gain real-world experience of developing and pitching new projects for funding.

#### ***Systems Review***

In partnership with Health Poverty Action, SURF undertook a review of the systems in our Rwandan office, as well as four of our partner organisations: AVEGA, IBUKA, AERG and GAERG. The recommendations from the project are currently being implemented, and will serve to strengthen the capacity of the partners, in particular in the area of financial management. We are grateful to Mauricio Vazquez for leading the project.

#### ***SURF Projects Team***

We established this year the SURF Projects Team which brings together in a virtual forum over 20 volunteers who are committing their time to support our work remotely. The team is proving invaluable in building our capacity to provide more support to our partner organisations, particularly in the translation and editing of documents and reports. The team also undertakes various research projects. Special mention goes to Noam Schimmel and Matthew Betts for their continued support, and Idong Umoren, who interned with us.

#### ***IBUKA***

Through Comic Relief, we funded two staff positions at IBUKA, including a communications officer who developed the organisation's first newsletter; helping to raise awareness of the situation of survivors in Rwanda today. IBUKA requires further support over the year ahead in cataloguing and following up the many outstanding legal cases of survivors, which will be a priority for SURF.

### **We will empower survivors in the UK to address their own needs**

#### ***Awards for All***

Through a new grant from Awards for All, we were able to support four commemoration events across the UK to mark the anniversary of the Rwandan genocide in Birmingham (with the West Midlands – Rwanda Community Association), Newcastle (with the North East Rwanda Association), Liverpool (with Liverpool City Council) and London (with Hope Survivors Foundation). The grant also enabled us to undertake a survey of UK-based survivors to better understand their current situation, and the continued support that they still require. This was led by Jean Louis Mazimpaka, and the research will serve as a strong foundation upon which Hope Survivors Foundation will extend its support to UK-based survivors in partnership with SURF.

## **Young Roots**

Through funding from the Heritage Lottery Fund, in a project led by SURF Education Coordinator Andy Lawrence (a history teacher at Hampton School), we empowered 12 UK-based survivors to record and film their testimonies in interviews undertaken by students from four schools: Hampton School in London, ES Culham in Oxford, Sandhurst Comprehensive in Bracknell, and Bilton School in Rugby. The testimonies have been collated on a microsite on the SURF website to educate more students about the genocide. We are grateful to Drew Sutton and Shirley Murgraff for delivering the film and oral history training on the project.

## **Staff**

The work of SURF would not be possible without an incredible team of committed staff.

In Rwanda, we are thankful to Gabo Wilson (Coordinator), Sam Munderere (Programme Manager) and Ariane Uwamahoro (Administrator). Sam is now on a one year sabbatical as he received a scholarship to study for a Masters degree in International Development at the University of Westminster. We look forward to his return in January 2012 to lead our Foundation Rwanda programme.

We have been fortunate to have been supported this year by Maia Gedde, who joined us from the Tropical Health and Education Trust to set up our Education into Employment programme in Rwanda. She has been supported by Albert Gasake, who is now the Project Coordinator of EiE at AERG, and Catherine Russell. We welcomed as well two new staff members to the team in 2010. Jude Tibenmanya, who joins us as a Programme Manager from the Population Research Institute (PRI) and brings a wealth of experience, including time as the Monitoring and Evaluation Officer of CTP at DFID. Vincent Nyauma joined us as our Accountant.

Vincent succeeds Godfrey Karanga, who passed away in January after a long bout of illness. We express here again our sincere condolences to his family. After three years with SURF, Joram Sebatware moved on to a new position. We thank him as well for his contribution.

In the UK, we are supported by Flavia Kirungi, our administrator. The work of the SURF team is supported by a core team of dedicated, and long-term, supporters including Benon Banya (accounts), Andy Lawrence (education) Liam Dempsey of Ibdesign (online) and Drew Sutton of niceimages (film and photography). We are thankful to Helen Andrews of Ibdesign for her work with us, and welcome Ngaire Ackerley who succeeds her in supporting Liam's work.

There have been a number of changes on the Board as well over the past year. Our former Co-Chair, Sarah Westcott, and our Company Secretary, Richard Blewitt, both retired from the Board after long and valuable tenures. Both have made remarkable contributions in progressing the work of SURF and advocating for survivors, and for that we are incredibly grateful.

## **Risk**

We have examined the major risks to which the charity is exposed and review them at each Board meeting. Systems and procedures have been put in place to manage those risks. The Risk Register is maintained by the Chief Executive and Treasurer, under the supervision of the Board. Below is an overview of the major financial and operational risks we were facing at the end of the year.

<b>Risk</b>	<b>Explanation</b>	<b>Level</b>	<b>Management</b>
Lack of core funding	Much of our funding is restricted to use for specific programmes, and thus it continues to be difficult	High	Work continues to streamline the operation (and thus cut costs) of SURF further – as well as a

	to meet the costs of running the organisation – in particular staff salaries (over 50% of our running costs)		continued focus on raising unrestricted funding too.
Loss of senior management	As a small organisation, the work of SURF is very much dependent on a small number of key staff – in particular David Russell as Director in the UK, and Gabo Wilson in Rwanda. A succession plan is required to ensure that a smooth handover is made as and when the time arises that David moves on from SURF.	Medium	Due to the problems of recruiting a successor to SURF Founder, Mary Kayitesi Blewitt, work is required to ensure that a strong succession plan is in place when the time comes to replace David. Gabo has no plans to leave his position in Rwanda, so that is not an immediate concern.
Loss of a principal funder	SURF was heavily dependent on a small number of large institutional donors, in particular the Charities Advisory Trust, Comic Relief and the Sigrid Rausing Trust. Loss of funding from either of them would pose serious difficulties in sustaining the work.	Medium	It is unlikely that Sigrid Rausing Trust will renew the existing grant once it comes to an end in February 2013. Funding from the Charities Advisory Trust has decreased year-on-year and is likely to continue to do so.
Reputational risk	SURF is dependent on the support of survivors in the UK and Rwanda in order to sustain its work, both in terms of having partners to deliver that work as well as advocates to raise awareness of it. If SURF lost its reputation as an organisation genuinely representing the interests of survivors it would prove difficult to continue.	Medium	The Forum of Partners, and monthly email update, has strengthened communications with partner organisations. However we still need to reach a resolution on the use of the Kamonyi Survivor's Centre to the satisfaction of all partners.

## **Financial Review**

### ***Summary***

2010 has been a very challenging year financially for SURF, as set out in the Statement of Financial Activities appending this trustee's report. However, despite the poor economic climate, we finished the year incredibly strongly and are now well positioned to grow the organisation in 2011.

### ***Income***

We had a formal income target of £600,000, which we exceeded this year, securing £688,372, an increase of 25% on 2009. The most significant new grant of the year was Comic Relief of £523,486 for a two-year HIV+ Survivors Project. We deferred to 2011 much of the first installment of that grant, which has resulted in the organisation having guaranteed income of over £300,000 at the start of the new financial year. This compares favourably to the start of 2010 when we had no secured income.

Our major sources of income this year were:

- For the second consecutive year, the Charities Advisory Trust has been our largest funder. However, due to a difficult trading environment for its Good Gifts Catalogue, the grant was down 30% on 2009. However, the grant of £142,018 has proved critical, funding the livestock projects in Rwanda, as well as university scholarships.
- We received £111,363 from individual donors in 2010, our highest level ever (up 5% on 2009). Online donations amounted to £20,976, and £32,900 through standing orders.
- We received the first installment of £80,000 of a three year £240,000 grant secured from the Sigrid Rausing Trust; £75,000 of which is unrestricted for use in Rwanda to support work with women survivors affected by gender-based violence.

### ***Expenditure***

Our level of expenditure in 2010 was at the highest level in three years, at £732,322, an increase of 10% on 2009, the majority of which (£505,877) was disbursed on programmes in Rwanda.

Our major sources of expenditure this year were:

- Our expenditure in the UK was at a record low level, with only £91,464 spent on the UK office (compared with £155,094 in 2008). We downsized our office, saving on rent, and our administrator went from full-time to part-time in January.
- Our expenditure on the Rwanda office was above budget at £105,885. However, this reflects a change in approach as we deliver more intensive capacity-building support to partner organisations, as well as monitoring and evaluation.
- We committed greater funding to our activities with UK-based survivors, of £23,097 through grants from Awards for All and the Heritage Lottery Fund.
- Governance costs of £4,327 including both the cost of the compilation and auditing of the accounts, and the cost of a visit of three trustees to Rwanda over the year.

### ***Fundraising effectiveness***

For every £1 we spent on raising funds, we generated over £45 of income. Most of our fundraising efforts were expended on grant writing (33% of the Chief Executive's time), as we do not spend any money on marketing. We receive a Google Grant, which provides us with free advertising on Google.

### ***Financial forecast***

The year ahead is promising to be the best yet for SURF since 2007. We have brought all our costs under control through a streamlining programme last year and thus begin the year with a very low cost base. We have diversified our funding base, and there are a number of funding opportunities on the horizon.

### ***Future income***

The two main funding opportunities for SURF in 2011 is a new Global Poverty Action Fund (GPAF) of DFID and the International Communities programme of the BIG Lottery Fund. SURF will be submitting multi-year proposals to both funders for grants in the region of £500,000 to set up a new AVEGA office in the Southern Region of Rwanda. In addition, SURF will be working with AVEGA to assist them to submit a proposal directly for funding from the UN Trust Fund.

Funding from Foundation Rwanda is set to increase again in 2011, as they accelerate their fundraising drive in the US. In addition, SURF will be working with AVEGA to assist them to submit more proposals directly to international funders in Rwanda.

### ***Future expenditure***

We are committed to keeping our costs low in 2010. We have no plans to recruit any more staff in the UK, and the number of staff in the Rwanda office will fall as Sam Munderere, our programme manager, leaves on sabbatical in January.

We undertook the first salary review of staff in Rwanda for four years, and awarded an increase in line with inflation to the UK staff (of 5%) at the end of the year. The Chief Executive will take his 6% contributory pension in 2011 as a lump sum, having forgone the payment until the income was available to do so. We plan to continue to increase the level of grant expenditure in 2011 as in the previous three years.

### ***Reserves***

The policy agreed by the trustees is that the minimum amount to be held as reserve is set at three month's operating expenditure. In 2010, we spent down most of our reserves, due to the level of reduced income at the start of the year, and they stood at £16,632 by the year end. However, we expect to begin to build back up the reserves in the first half of 2011, and we hope to have the reserves back at the agreed level by the end of 2011.

### **Future Plans**

Our long-term plans are outlined in our Strategic Plan 2009 - 2011, and our more immediate plans are outlined in the charitable activities section. The focus of our work will continue to be based around the following three areas:

#### ***Delivering Justice***

- Reduction in the number of genocidal-linked killings of survivors;
- Greater funding specifically for survivors from the international community;
- Protection of the rights of the survivors', in particular relating to gender justice.

#### ***Empowerment***

- Ensure that survivors' organisations are generating more revenue
- Improve the sustainability of SURF and its partners;
- Empower survivors in the UK to address their own needs.

#### ***Rebuilding Lives***

- Increase in the number of survivors with secure and sustainable livelihoods;
- Reduction in the number of survivors categorised as "very vulnerable";
- Survivors to have secured access to essential services;
- Greater investment in education of survivors, and their dependents.

### **How SURF is run**

Survivors Fund (SURF) is a charitable company, registered in England and Wales with both the Charity Commission (1065705) and Companies House (04311565).

This structure, which is used by many charities, allows us to have all the advantages of charitable status, and simultaneously to limit the trustees' liability through the company's 'limited' status. As a charity and a company limited by- guarantee, Survivors Fund (SURF) has no share capital and therefore cannot be owned by anyone.

The charity is governed by its Memorandum and Articles of Association, dated 30 July 1997.

SURF is headed by a Board of Trustees. For company-law purposes, the trustees are also the directors of Survivors Fund (SURF) Ltd. Day-to-day management of the organisation is undertaken by the Chief Executive, supported by an administrator in the UK.

### ***The Board of Trustees***

The Board of Trustees has authority over and responsibility for the organisation and acts as its legal guarantors. The effective involvement of the Board of Trustees is considered crucial to the success of SURF and is dependent on shared goals, the development of sound and creative working practices and significant time commitments.

The Board meets at least five times a year, to assess the charity's progress since the previous meeting, and to set milestones to be achieved by the next meeting. The Chief Executive attends each Board meeting and provides an update to the Trustees on the charity's progress, and to assist in the setting of goals. Trustees also provide valuable assistance to the Chief Executive and other members of staff when necessary.

### ***Trustee election, induction and re-elections***

Trustees are elected at the Annual General Meeting (AGM) by the members of Survivors Fund (SURF). The members include all the trustees, and a small number of other supporters of our work. In between AGMs, Trustees may be appointed temporarily by the general agreement of the existing trustees. However, any such appointments are only valid until the next AGM.

After appointment, trustees are presented with a copy of our most recent annual report, the charity's governing documents, and the minutes of the two most recent Board meetings. They are also asked to study the principles of the Charity Commission's Essential Trustee booklet, and are invited to meet with the Chief Executive and either or both of the Co-Chairs to discuss the charity's position and operation.

At every AGM, one-third of the Board of Trustees is required to resign, though they can then be re-elected. At the 2010, held on 12th June, two trustees retired.

### ***Staff***

The Trustees delegate day-to-day responsibility for the running of the charity to the Chief Executive. The Chief Executive has a strong working relationship with the trustees, and is in regular contact with them concerning the running of the charity.

### ***Volunteers***

Our work is helped by the contribution of a number of individual volunteers, which constitute the SURF Projects Team. Their work is vital in extending the reach of SURF.

### ***Share Capital***

The company is limited by guarantee and therefore has no share capital.

### **Disclosure of information to auditors**

The trustees, in their capacity as directors, state that so far as each of them is aware, at the time this report was approved:

- a) There is no relevant audit information of which the auditors are unaware, and
- b) That they have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and establish that the auditors are aware of that information.

Each of the trustees has confirmed that they have had due regard to the Charity Commission's guidance on public benefit when exercising their statutory powers and duties.

### **Auditors**

The auditors, Prestons and Jacksons Partnership LLP, were appointed as auditors and have been proposed for re-appointment in accordance with Section 385 of the Companies Act 2006.

### **Statement of Directors' and Trustees' Responsibilities**

The Charities Acts and the Companies Acts require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditor in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

**Method of preparation of accounts**

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

.....  
**Trustees:**  
**Name:**

.....  
**Trustees:**  
**Name:**

**Date:**

Registered Charity Number  
1065705

Registered Company Number  
3411565

**SURVIVORS FUND**  
**Financial Statements and Reports**  
**For The Year Ended**  
**31 December 2010**

**SURVIVORS FUND**  
**Report and accounts**  
**Contents**

	<b>Page</b>
Trustees' Report	1
Statement of Directors'/Trustees' responsibilities	13
Independent auditors' report	15
Statement of Financial Activities	17
Balance sheet	18
Notes to the accounts	19
Detailed Statement of Financial Activities	20

## **SURVIVORS FUND**

### **Independent Auditors' Report**

#### **Report of the Independent Auditors to the trustees of SURVIVORS FUND for the year ended 31 December 2010**

We have audited the financial statements of Survivors Fund for the year ended 31 December 2010 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes, as set out on pages 17 to 30. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, effective April 2008, and in accordance with the requirements of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, revised June 2008, under the historical cost convention and in accordance with the accounting policies set out in the notes to the financial statements.

This report is made solely to the trustees of the charitable company, as a body, in accordance with the requirements of the Charities Act 1993. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume liability to anyone other than the trustees as a body, for our audit work, for this report or for the opinions we have formed.

#### **Respective responsibilities of trustees as directors and of the auditors**

As described in the Statement of Trustees' Responsibilities on page 13 the charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under section 43 of the Charities Act 1993 and report in accordance with section 44 of that Act.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

We report to you our opinion as to whether the financial statements give a true and fair view and have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and in accordance with the Companies Act 2006 and the Charities (Accounts and Reports) Regulations 2008 .

We also report to you if, in our opinion, the Report of the Trustees is materially inconsistent with the financial statements, if the charity has not kept adequate accounting records, if the charity's financial statements are not in agreement with the accounting records and returns, or if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the company is not disclosed.

We read the Trustees Annual Report and consider the implications for our report if we become aware of any apparent misstatements within it.

## **SURVIVORS FUND**

### **Independent Auditors' Report**

**Report of the Independent Auditors to the trustees of SURVIVORS FUND**

#### **Basis of Audit Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board and in accordance with the Practice Note 'The Audit of Charities in the United Kingdom', revised in December 2008. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

In accordance with the exemption provided by APB Ethical Standard – Provisions Available for Smaller Entities, we have prepared and assisted with the preparation of the accounts.

#### **Opinion**

In accordance with Regulations 25(g) and (h) of the Charities (Accounts and Reports) Regulations 2008, in our opinion the Company's Financial Statements comply with the requirements of section 396 of the Companies Act 2006 and have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and in particular:-

- a) The Balance Sheet gives a true and fair view, of the state of affairs of the charity as at 31 December 2010
- b) The Statement of Financial Activities gives a true and fair view of the charity's incoming resources and application of resources for the financial year ended on 31 December 2010
- c) The financial statements have been prepared in accordance with the methods and principles required by Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, effective April 2005 (as modified in June 2008) (The SORP) and those methods and principles have been followed;

#### **Eligibility of auditor and status of audit**

We confirm that we are eligible under S.43 (2)(b) of the Charities Act 1993 to conduct this audit, and that this report is a report in respect of an audit carried out under section 43 of the 1993 Act and in accordance with regulations made under section 44 of that Act.

We confirm that the charity is exempt from audit under Part 16 of the Companies Act 2006.

.....  
**A. Patel**  
**on behalf of**  
**Prestons & Jacksons Partnership LLP**  
**Chartered Accountants**  
**Statutory Auditors**  
**364-368 Cranbrook Road**  
**Gants Hill, Ilford**  
**Essex IG2 6HY**

**The date upon which our opinion is expressed is :-**

**SURVIVORS FUND**  
**Statement of Financial Activities**  
**for the year ended 31 December 2010**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2010 £	2010 £	2010 £	2009 £
<b>Incoming resources</b>					
<i>Incoming resources from generated funds</i>					
Voluntary Income	3	117,363	570,921	688,284	530,552
Investment Income	6	88	-	88	291
<b>Total incoming resources</b>		<b>117,451</b>	<b>570,921</b>	<b>688,372</b>	<b>530,843</b>
<b>Resources expended</b>					
<i>Costs of charitable activities</i>					
<i>Governance costs</i>		111,693	615,473	727,166	657,941
		1,788	3,368	5,156	5,441
<b>Total resources expended</b>		<b>113,481</b>	<b>618,841</b>	<b>732,322</b>	<b>663,382</b>
<b>Net movement in funds</b>	<b>14</b>	3,970	(47,920)	(43,950)	(132,539)
<b>Total funds brought forward</b>		12,662	67,611	80,273	212,812
<b>Total Funds carried forward</b>	<b>15</b>	<b>16,632</b>	<b>19,691</b>	<b>36,323</b>	<b>80,273</b>

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 18 as required by the said statement.

**SURVIVORS FUND**  
**Company Number 3411565**  
**Balance Sheet**  
**as at 31 December 2010**

	Notes	2010 £	2009 £
<b><i>The assets and liabilities of the charity :</i></b>			
<b>Fixed assets</b>			
Tangible assets	10	966	1,794
<b>Total fixed assets</b>		966	1,794
<b>Current assets</b>			
Debtors	11	1,952	1,952
Cash at bank and in hand		279,627	83,040
<b>Total current assets</b>		281,579	84,992
<b>Creditors:-</b> amounts due within one year	12	(246,222)	(6,513)
<b>Net current assets</b>		35,357	78,479
<b>Net assets</b>		36,323	80,273
<b><i>The funds of the charity :</i></b>			
<b>Unrestricted income funds</b>			
Unrestricted Revenue Funds	15	16,632	12,662
<b>Total unrestricted funds</b>		16,632	12,662
<b>Restricted income funds</b>			
Restricted Revenue Funds	15	19,691	67,611
<b>Total restricted funds</b>		19,691	67,611
<b>Total charity funds</b>		36,323	80,273

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities ( effective April 2008).

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no members have required the company to obtain an audit in accordance with section 476 of the Act

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

.....  
**Name**  
**Trustee**

.....  
**Name**  
**Trustee**

**Approved by the trustees on**

**SURVIVORS FUND**  
**Notes to the Accounts**  
**for the year ended 31 December 2010**

**1 Accounting policies**

***Basis of preparation of the accounts***

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE), effective April 2008, and all other applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, effective April 2005, (revised June 2008). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, (revised June 2008) requires compliance with specific Financial Reporting Standards other than the FRSSE then the specific Financial Reporting Standards have been followed where their requirements differ from those of the FRSSE.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statements to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The charity has taken advantage of the exemption in the FRSSE from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

***Accounting convention***

The financial statements are prepared, on a going concern basis, under the historical cost convention.

The charity is entirely dependent on continuing grant aid and as a consequence the going concern basis is also dependent on the continuing grant aid.

***Incoming Resources***

Incoming resources are accounted for on a receivable basis.

Except as described under the 'Deferred Income' accounting policy all grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

***Investment Income***

Bank Interest received is included on a receivable basis.

**SURVIVORS FUND**  
**Notes to the Accounts**  
**for the year ended 31 December 2010**

***Deferred income***

In accordance with the Statement of Recommended Practice for Accounting and Reporting (**revised June 2008**) issued by the Charity Commission for England & Wales grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

***Recognition of liabilities***

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the Statement of Recommended Practice for Accounting and Reporting (**revised June 2008**) issued by the Charity Commission for England & Wales .

***Resources Expended***

Charitable expenditure includes all expenditure directly related to the objects of the charity and comprises the following:-

**Support costs of activities:-**

Support costs of activities for charitable purposes comprises the salary costs of staff not engaged directly on charitable activities as they are involved with project development and other project costs. There are a number of costs, including staffing costs, where it is impracticable to allocate these costs between administration and charitable expenditure and the trustees have allocated such costs to charitable expenditure.

**Management and administration of the charity:-**

Management and administration costs represent expenditure incurred in the management of the charity's assets, organisational administration and compliance with charitable and statutory requirements.

Governance costs include all expenditure not directly related to charitable activity. In respect of certain items of expenditure it is a matter of judgment as to whether such items are direct charitable expenditure or are administrative, and the directors have applied what they consider to reasonable judgments in apportioning such costs.

Resources expended include attributable VAT which cannot be recovered.

**SURVIVORS FUND**  
**Notes to the Accounts**  
**for the year ended 31 December 2010**

***Fixed assets and depreciation***

All tangible fixed assets are stated at cost less depreciation. Items of less than £100 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their estimated residual value ) over their estimated useful economic lives.

Plant and machinery                      25% straight line

***Taxation***

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

***Finance and operating leases***

Rentals payable in respect of operating leases where substantially all the benefits and risks of ownership remain with the lessor are charged to the Statement of Financial Activities as incurred.

***Funds structure policy***

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully the monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

## SURVIVORS FUND

### Notes to the Accounts

for the year ended 31 December 2010

#### 2 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 Deficit for the financial year	2010 £	2009 £
<b>This is stated after crediting :-</b>		
<b>Revenue Turnover from ordinary activities</b>	<u>688,284</u>	<u>530,552</u>
<b>and after charging:-</b>		
Depreciation of owned fixed assets	829	992
Rentals under operating leases	7,200	15,583
Pension costs- Ex Director	-	10,000
Auditors' Remuneration	<u>2,820</u>	<u>2,350</u>

#### 4 Expenses paid to trustees or persons connected with trustees

	2010 £	2009 £
The aggregate amount of expenses paid to trustees was	<u>1,507</u>	<u>2,099</u>

#### 5 Detailed analysis of certain transactions required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective June 2008)

Various items of support costs and charitable expenditure which are required by the 2005 revision to the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales (effective April 2005 and revised in June 2008) to be disclosed in the notes to the accounts are set out in the Detailed Schedule to the Statement of Financial Activities.

6 Investment Income	2010 £	2009 £
Bank deposit interest received	<u>88</u>	<u>291</u>
	<u>88</u>	<u>291</u>

**SURVIVORS FUND**  
**Notes to the Accounts**  
**for the year ended 31 December 2010**

<b>7 Deferred Incoming Resources &amp; Reserves- Restricted funds</b>	<b>Opening Deferrals</b>	<b>Released from prior years</b>	<b>Received less released in year</b>	<b>Deferred at year end</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Comic Relief</b>	-	-	235,619	235,619
<b>Total</b>	-	-	<u>235,619</u>	<u>235,619</u>
			<b>2010</b>	<b>2009</b>
			<b>£</b>	<b>£</b>
<b>These deferrals are included in creditors</b>			<u>235,619</u>	<u>-</u>

The deferrals included in creditors relate to those grants and donations specified by the donors as relating to specific periods and represent those parts of the grants or donations which relate to periods subsequent to the accounting year end and are treated as grants in advance, or alternatively where there are conditions which must be fulfilled prior to entitlement or use of the grant or donation by the charity .

<b>8 Staff Costs and Emoluments</b>	<b>2010</b>	<b>2009</b>
	<b>£</b>	<b>£</b>
Gross Salaries	66,348	76,775
Pension Contributions for Ex- Director	-	10,000
	<u>66,348</u>	<u>86,775</u>
<b>Numbers of full time employees or full time equivalents</b>	<b>2010</b>	<b>2009</b>
Engaged on charitable activities	1	2
Engaged on management and administration	1	1
	<u>2</u>	<u>3</u>

There were no fees or other remuneration paid to the trustees  
There were no employees with emoluments in excess of £60,000 per annum

**SURVIVORS FUND**  
**Notes to the Accounts**  
**for the year ended 31 December 2010**

**9 Trustees' Remuneration**

Neither the trustees nor any persons connected with them have received any remuneration, either in the current year or the prior year.

**10 Tangible functional fixed assets**

	<b>Computer Equipment £</b>	<b>Total £</b>
<b>Asset cost</b>		
At 1 January 2010	10,557	10,557
At 31 December 2010	<u>10,557</u>	<u>10,557</u>
<b>Accumulated depreciation</b>		
At 1 January 2010	8,763	8,763
Charge for the year	<u>828</u>	<u>828</u>
At 31 December 2010	<u>9,591</u>	<u>9,591</u>
<b>Net book value</b>		
At 31 December 2010	<u>966</u>	<u>966</u>
At 31 December 2009	<u>1,794</u>	<u>1,794</u>

**11 Debtors**

	<b>2010 £</b>	<b>2009 £</b>
Prepaid expenses	<u>1,952</u>	<u>1,952</u>
	<u>1,952</u>	<u>1,952</u>

**12 Creditors: amounts falling due within one year**

	<b>2010 £</b>	<b>2009 £</b>
Accrued expenses	4,451	4,417
PAYE and NI	1,652	2,096
Unpaid Pension Contributions	4,500	-
Deferred income and grants in advance (see note 7)	<u>235,619</u>	<u>-</u>
	<u>246,222</u>	<u>6,513</u>

**13 Related party transactions**

SURF Rwanda received £74,054 and \$750,716.10 respectively from SURF UK who is the only income provider to SURF Rwanda. The funds are used for various charitable purposes in Rwanda.

**SURVIVORS FUND**  
**Notes to the Accounts**  
**for the year ended 31 December 2010**

<b>14 Analysis of the Net Movement in Funds</b>	<b>2010</b>	<b>2009</b>
	<b>£</b>	<b>£</b>
<b>Net movement in funds available for future activities</b>	<u>(43,950)</u>	<u>(132,539)</u>

The net resources applied on fixed assets represents the cost of additions less proceeds of any disposals.

**15 Particulars of Individual Funds and analysis of assets and liabilities representing funds**

<b>At 31 December 2010</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible Fixed Assets	966	-	-	966
Current Assets	26,269	-	255,310	281,579
Current Liabilities	(10,603)	-	(235,619)	(246,222)
	<u>16,632</u>	<u>-</u>	<u>19,691</u>	<u>36,323</u>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>

<b>At 1 January 2010</b>	<b>Unrestricted funds</b>	<b>Designated funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible Fixed Assets	1,794	-	-	1,794
Current Assets	17,381	-	67,611	84,992
Current Liabilities	(6,513)	-	-	(6,513)
	<u>12,662</u>	<u>-</u>	<u>67,611</u>	<u>80,273</u>

The individual funds included above are :-

	<b>Funds at 2009</b>	<b>Movements in Funds as below</b>	<b>Transfers Between funds</b>	<b>Funds at 2010</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	12,662	3,970	-	16,632
Restricted Funds	67,611	(47,920)	-	19,691
	<u>80,273</u>	<u>(43,950)</u>	<u>-</u>	<u>36,323</u>

Analysis of movements in funds as shown in the table above

	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Gains &amp; Losses</b>	<b>Movement in funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	117,451	113,481	-	3,970
Restricted Funds	570,921	618,841	-	(47,920)
	<u>688,372</u>	<u>732,322</u>	<u>-</u>	<u>(43,950)</u>

**SURVIVORS FUND**  
**Notes to the Accounts**  
**for the year ended 31 December 2010**

In the year, the charity is showing deferred income of 34% of the total incoming resources for funds received in advance to be used in the following years.

Restricted Funds are currently in a deficit position. This is the case as funds received in the year were utilised to finance part of previous year's project implying an increase in current year's charitable expenditure. However, the charity was successful in securing for new funders for the next year for example Comic Relief and The Sigrid Rausing Trust.

No designated funds are held by the charity in the current year.

**15 Share Capital**

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter

There are 11 members of the company (2009 - 12 members)

**SURVIVORS FUND**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 December 2010**

**Status of this schedule to the Statement of Financial Activities**

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, effective April 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2010	2010	2010	2009
	£	£	£	£
<b>Incoming Resources</b>				
<b>Voluntary Income</b>				
<b>Incoming resources of a revenue nature</b>				
Charities Advisory Trust	-	142,018	142,018	196,183
Comic Relief	-	108,538	108,538	33,057
Network for Africa	-	20,000	20,000	35,835
Jubilee Action	-	-	-	5,000
Tinsley Foundation	-	50,000	50,000	633
Anonymous	-	28,811	28,811	33,230
SIGRID	-	80,000	80,000	80,000
The Funding Network	-	-	-	10,452
Inspire Africa	-	17,595	17,595	20,957
Pears Family Charitable Organisation	-	10,000	10,000	10,000
SURF UK Admin Income	-	-	-	1,000
BBC Appeal	-	-	-	15,347
Allan and Nesta Ferguson Charitable Trust	-	12,000	12,000	-
Alan and Babette Sainsbury Charitable Trust	-	12,000	12,000	-
Foundation Rwanda	-	48,979	48,979	-
Imperial College	-	8,270	8,270	-
NHMF Lottery Fund	-	19,710	19,710	-
Anonymous	-	3,000	3,000	-
The Big Lottery	-	10,000	10,000	-
Cheque Donations	36,274	-	36,274	35,510
Standing Order Donations	32,900	-	32,900	30,694
Internet Donations	20,976	-	20,976	21,137
Other Donations	21,213	-	21,213	1,517
<b>Total Grants, Legacies &amp; Donations Received</b>	<b>111,363</b>	<b>570,921</b>	<b>682,284</b>	<b>530,552</b>
<b>Gifts in kind, donated services and facilities</b>				
White & Case	5,000	-	5,000	-
Google AdWords	1,000	-	1,000	-
<b>Total Gifts in kind, donated services and facilities</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>	<b>-</b>
<b>Total Voluntary Income</b>	<b>117,363</b>	<b>570,921</b>	<b>688,284</b>	<b>530,552</b>
<b>Investment Income</b>				
Bank deposit interest received	88	-	88	291
<b>Total Investment Income</b>	<b>88</b>	<b>-</b>	<b>88</b>	<b>291</b>
<b>Total Incoming Resources</b>	<b>117,451</b>	<b>570,921</b>	<b>688,372</b>	<b>530,843</b>

**SURVIVORS FUND**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 December 2010**

**Status of this schedule to the Statement of Financial Activities**

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, effective April 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds 2010 £	Restricted Funds 2010 £	Total Funds 2010 £	Prior Period Total Funds 2009 £
<b>Charitable expenditure</b>				
<b>Support costs of charitable activities</b>				
<b>Direct support costs</b>				
Gross wages and salaries - charitable activities	27,411	38,937	66,348	76,775
Pension Contributions- Ex Director	-	-	-	10,000
Networking and Advocacy	560	796	1,356	2,243
Travel and Subsistence - Charitable Activities	496	704	1,200	1,890
	<b>28,467</b>	<b>40,437</b>	<b>68,904</b>	<b>90,908</b>
<b>Premises Costs</b>				
Rent payable	2,975	4,225	7,200	15,583
Insurance	-	-	-	168
	<b>2,975</b>	<b>4,225</b>	<b>7,200</b>	<b>15,751</b>
<b>General administrative expenses:</b>				
Telephone and fax	675	960	1,635	3,032
Postage	140	200	340	758
Stationery and printing	909	1,292	2,201	4,688
Software	-	-	-	909
Payroll costs	128	182	310	310
Exchange Rate Differences	-	(1,345)	(1,345)	(1,302)
Advertising and PR	1,000	-	1,000	-
Bank charges	-	-	-	201
Sundry expenses	157	222	379	1,397
	<b>3,009</b>	<b>1,511</b>	<b>4,520</b>	<b>9,993</b>
<b>Professional fees in support of charitable activities</b>				
Accountancy fees other than examiners/auditors	1,451	2,061	3,512	4,878
Legal fees	5,000	-	5,000	-
	<b>6,451</b>	<b>2,061</b>	<b>8,512</b>	<b>4,878</b>
<b>Other support costs</b>				
Internet Expenses	1,310	1,862	3,172	4,509
	<b>1,310</b>	<b>1,862</b>	<b>3,172</b>	<b>4,509</b>
<b>Total Support costs</b>	<b>42,212</b>	<b>50,096</b>	<b>92,308</b>	<b>126,039</b>

**SURVIVORS FUND**  
**Schedule to the Statement of Financial Activities**  
**for the year ended 31 December 2010**

**Status of this schedule to the Statement of Financial Activities**

This schedule is an intrinsic part of the accounts required to comply with the 2008 Revision of the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales, effective April 2008. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2010	2010	2010	2009
	£	£	£	£
<b>Grantmaking to achieve the objects of the charity</b>				
<b>Grants paid including Gift Aid payments</b>				
Grants paid as shown in the detailed schedule	69,481	565,377	634,858	531,902
<b>Total Expended on Charitable Activities</b>	<b>111,693</b>	<b>615,473</b>	<b>727,166</b>	<b>657,941</b>

**Governance costs that are not direct management functions inherent in generating funds, service delivery and programme or project work (including management and administration costs)**

Trustees' expenses	623	884	1,507	2,099
Auditors' remuneration	1,165	1,655	2,820	2,350
Depreciation of fixed assets used for governance	-	829	829	992
<b>Total governance costs</b>	<b>1,788</b>	<b>3,368</b>	<b>5,156</b>	<b>5,441</b>

**A Detailed schedule of grants paid to achieve the objects of the charity**

	Unrestricted Funds	Restricted Funds	Total Funds	Prior Period Total Funds
	2010	2010	2010	2009
	£	£	£	£
<b>Grants to Institutions</b>				
Charities Advisory Trust	-	95,882	95,882	165,737
Comic Relief- CIPRO/ HH Bridging	-	49,964	49,964	53,321
Comic Relief- SIP	-	49,175	49,175	-
GCDP- Allan & Nesta	-	12,633	12,633	-
Foundation Rwanda	-	70,937	70,937	32,266
Gender Justice	-	27,621	27,621	41,843
Imperial College Project	-	14,156	14,156	-
IOM Housing Project	-	-	-	35,765
Network for Africa	-	1,027	1,027	-
Computer Project	-	18,832	18,832	-
Ntarama Medical Centre	-	95,560	95,560	114,155
UK Survivors Expenditure	-	23,097	23,097	471
SURF Graduate Scheme	-	-	-	6,116
Surf Kigali- M & E- Other	-	106,493	106,493	82,228
Donations- Social Support	69,481	-	69,481	-
<b>Total of all grants paid</b>	<b>69,481</b>	<b>565,377</b>	<b>634,858</b>	<b>531,902</b>

## SURVIVORS FUND

### Appendix 1

#### Analysis of Total Incoming & Outgoing Resources by Activity for the year ended 31 December 2010

	Core £	Project £	Capacity Building & Monitoring £	2010 Total £	2009 Total £
Opening Balance as at 1 January 2010	<b>13,913</b>	<b>82,714</b>	<b>(16,354)</b>	<b>80,273</b>	<b>212,812</b>
<b><i>Incoming resources from generated funds</i></b>					
Voluntary Income	117,363	509,970	60,951	688,284	530,552
Investment Income	88	-	-	88	291
<b>Total Incoming Resources</b>	<b>117,451</b>	<b>509,970</b>	<b>60,951</b>	<b>688,372</b>	<b>530,843</b>
<b><i>Costs of generating funds</i></b>					
<b><i>Costs of charitable activities</i></b>	111,693	615,473	-	727,166	657,941
<b><i>Governance costs</i></b>	5,156	-	-	5,156	5,441
<b>Total resources expended</b>	<b>116,849</b>	<b>615,473</b>	<b>-</b>	<b>732,322</b>	<b>663,382</b>
<b>Net Incoming Resources by activity</b>	<b>602</b>	<b>(105,503)</b>	<b>60,951</b>	<b>(43,950)</b>	<b>(132,539)</b>
<b>Closing Balance as at 31 December 2010</b>	<b>14,515</b>	<b>(22,789)</b>	<b>44,597</b>	<b>36,323</b>	<b>80,273</b>